



MINUTES

CITY COUNCIL WORK SESSION

May 28, 2024 - 6:00 PM

Lakeville City Hall, Marion Conference Room

1. Call to order, moment of silence and flag pledge

Mayor Hellier called the meeting to order at 06:00 PM.

Members Present: Mayor Hellier, Council Members Bermel, Lee, Volk, Wolter

Staff Present: Justin Miller, City Administrator; Julie Stahl, Finance Director; Allyn Kuennen, Assistant City Administrator; Courtney Miller, Assistant to the City Administrator; Brad Paulson, Police Chief; Paul Oehme, Public Works Director; Alissa Frey, Human Resources Director; Zach Johnson, City Engineer

2. Citizen Comments

None.

3. Discussion Items

a. Pan-O-Prog Update

Public Works Director Oehme introduced Paul Kaus and Paul Jacobus, representing the Pan-O-Prog board. They shared details about the upcoming festival. There will be 52 events this year. They highlighted several events, including a cricket tournament, a puzzle contest, and a chalk art exhibition. They also provided information on safety and security plans.

b. Credit River Development Proposal

City Engineer Johnson stated that Tradition Development has submitted a sketch plan for a private development proposal at the northwest corner of 185th Street (County State Aid Highway 60) and Judicial Road. The prospective development is located within Credit River and Scott County and is subject to Credit River zoning and subdivision ordinances. The Developer is requesting to serve the development with City of Lakeville sanitary sewer and water, as Credit River does not have a public water supply or sanitary sewer capacity available at this location. City and County staff have had preliminary discussions in an effort to coordinate and advance the project. Todd Stutz, representing Tradition Development, provided additional background and answered questions from the Council and residents.

The Council asked questions regarding potential traffic in the area of the proposed development, the ability to bill Credit River for the services, and Lakeville's capacity to serve the proposed development in Credit River. The Council asked staff and the

developer how the proposed development would impact Lakeville's school district.

The following residents expressed concern about the proposed development.

George Souders, 18341 Justice Way

Mike Flynn, 18420 Justice Way

Bob Erickson 19081 Inndale Drive

The Council did not support directing staff and Tradition Development to move forward.

c. FiRST Center Design & Cost Update

Assistant City Administrator Kuennen provided an overview of the FiRST Center. He stated that at the January work session, City Council reviewed the preliminary building layout, site design, and cost estimates for the FiRST Center as prepared by Leo A Daly. The City Council directed staff to move forward with the design and to obtain proposals for construction management services. RJM Construction was ultimately hired as the construction manager at risk for the project. RJM Construction joined the team in April and has worked with staff and Leo A Daly to prepare the most recent cost estimates as we work towards refining the building and site design in an effort to reduce costs wherever possible. Representatives from Leo A Daly and RJM Construction provided additional details and answered questions from the Council.

Council directed staff, Leo A Daly, and RJM Construction to continue moving forward with the proposed design.

d. Employee Compensation and Benefits

Human Resources Director Frey provided an overview of Lakeville's employee compensation and benefits. She discussed how positions are classified and compensated. She stated that staff is currently working on a market comparison of employee compensation. The data being used is current compensation of Lakeville's 14 comparable market groups. She added that staff seeks direction on a compensation philosophy and provided examples from Lakeville's comparable market cities.

Ms. Frey also discussed Lakeville's health insurance offerings. During union negotiations in 2023, the topic of health insurance surfaced several times. Since then, Lakeville's insurance committee has been meeting to gain a better understanding of employees' concerns regarding health insurance. She stated that staff compiled data from Lakeville's comparable cities. In comparison to those cities, preliminary results show that Lakeville is below average in its employer contribution to two-party and family health insurance plans.

The Council directed staff to move forward with a compensation philosophy that states Lakeville will remain externally competitive with its comparable cities. The Council also directed staff to move forward with looking into a potential increase to the employer contribution to the two-party and family health insurance plans.

e. 1st Quarter 2024 Financial Report

Finance Director Stahl provided an overview of the first quarter 2024 financial report,

which included revenue and expenditure highlights of the General Fund, Communications Fund, Liquor Fund and Utility Operating Funds.

f. City Proclamation Policy

City Administrator Miller stated that, from time to time, the City receives requests to adopt a resolution or proclamation relating to various causes. In the past, the City of Lakeville has not adopted these resolutions unless they pertain to city activities. He stated that as these requests become more common, staff seeks input from the council on the need for a formal policy to direct the city in this area.

The Council supports implementing a policy to allow residents or Lakeville businesses the ability to request a proclamation. Council directed staff to write a policy that allows residents or local businesses to request proclamations that relate to City operations. The Council agreed that the Mayor may use his discretion for other proclamation requests.

4. Items for Future Discussion

Councilmember Lee requested a future discussion on how the City is using artificial intelligence.

5. Committee/ City Administrator Updates

Wolter: Attended the recent I-35 Solutions Alliance meeting. The group discussed the upcoming construction.

Lee: Attended the recent ALF Ambulance board meeting. The board approved the 2025 budget. The board discussed staffing changes, truck locations, and the repeal of the Minnesota Emergency Medical Service Regulatory Board.

Bermel- Attended the Public Safety Committee meeting. They received a staffing update. Attended the Dakota 911 Board of Directors meeting. They discussed the budget, member fees, and received an update on the 911 outage in Wisconsin.

Hellier: Attended the Economic Development Commission meeting where they discussed long term planning.

6. Adjourn

Motion was made by Bermel, seconded by Lee, to adjourn. Voice vote was taken on the motion. Ayes- Bermel, Lee, Wolter, Volk, Hellier

The meeting adjourned at 9:02 p.m.

Respectfully Submitted,