



MINUTES CITY COUNCIL MEETING

**April 7, 2025 - 6:00 PM
City Hall Council Chambers**

1. Call to order, moment of silence and flag pledge

Mayor Hellier called the meeting to order at 6:00 p.m.

2. Roll Call

Members Present: Mayor Hellier, Council Members Bermel, Lee, Volk, Wolter

Staff Present: Justin Miller, City Administrator; Andrea McDowell Poehler, City Attorney; Julie Stahl, Finance Director; Joe Masiarchin, Parks & Recreation Director; Allyn Kuennen, Assistant City Administrator; Ann Orlofsky, City Clerk; Brad Paulson, Police Chief; Paul Oehme, Public Works Director; Tina Goodroad, Community Development Director

3. Citizen Comments

John Borup, 20735 Hollins Avenue West, addressed the City Council about his concern with a level three sex offender living in the downtown neighborhood of Lakeville.

4. Additional agenda information

City Administrator Miller noted that there was a revised contract for item 6N on the consent agenda. The location of the project was updated in the contract.

5. Presentations/Introductions

a. CricHub Sports Academy Scholarship Fund Donation

Park and Recreation Director Joe Masiarchin received a check from CricHub Sports Academy Scholarship Fund Donation. Funds will benefit the youth cricket program in Lakeville.

b. 2025 Arbor Day Proclamation

Mayor Hellier proclaimed April 26, 2025, as Arbor Day.

c. Public Works Quarterly Report

Public Works Director Paul Oehme presented the quarterly report.

6. Consent Agenda

Motion was made by Wolter, seconded by Bermel, to approve the following:
Voice vote was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

a. Check Register Summary

- b. Minutes of the 03/17/2025 City Council Meeting**
- c. Minutes of the 03/24/2025 Work Session Meeting**
- d. Amendment Number One to Supplemental Agreement with WSB for Professional Services for Lake Marion Greenway, CIP 26-15**
- e. Vonage Phone System Renewal**
- f. Resolution Approving Municipal State-Aid Street System Revisions**
- g. Supplemental Agreement with SEH for Professional Services for Citywide Trail Gaps Improvements (Phase II)**
- h. Contract for Roof Replacement at the Heritage Center**
- i. Proposal for Professional Planning and Design Services with ISG, Inc. for East Community Park Phase II**
- j. Agreement with Blue Water Science for Professional Services for Lake Management**
- k. Supplemental Agreement with WSB for Professional Services for Rough Fish Assessment and Management on East Lake**
- l. Contract for Stump Removal Services**
- m. Purchase of Water Meters**
- n. Professional Services Agreement with CNH Architects**
- o. Contract for Street Surface Sealing**

- p. Agreement with Davey Resource Group for Professional Services for Vegetation Management**
- q. Resolution Approving Charitable Gambling for Lakeville Soccer Club**
- r. Temporary on-sale liquor license to Dakota Curling Club**
- s. Agreement with JustFoia for Public Records Request Management**
- t. Resolution Appointing Kristy Harms to the Lakeville Area Arts Center Advisory Board**
- u. Brookshire 2nd Addition Encroachment Agreement**
- v. WaterSmart Customer Portal Annual Renewal**
- w. Park Restroom Cleaning Services Agreement with Vanguard Cleaning Systems of MN.**

7. Action Items

a. Public Hearing and Award of Contract for the 2025 Street Reconstruction/Rehabilitation Improvement Project 25-02

Public Works Director Paul Oehme kicked off the presentation for the 2025 Street Reconstruction/Rehabilitation Improvement Project 25-02. This project was initiated by the City's Pavement Management Program and consists of two components. The Reconstruction Project mainly includes reclaiming and paving, as well as rehabilitation, lining, or replacement of the water main. The Street Rehabilitation improvements involve milling and overlaying, along with spot curb and gutter replacement.

Rachael Shy, WSB presented the project costs. She explained that on Tuesday, March 4, 2025, the City received five bids for the construction of City Project 25-02, and the results ranged from a low bid of \$4,918,381.47 submitted by McNamara Contracting to a high bid of \$6,645,739.95. The Engineer's construction estimate was \$5,192,135. Based on the apparent low bid price for construction, the total project cost is anticipated to be \$6,076,544. The 2025 Street Reconstruction/Rehabilitation project is partially

funded with property tax levies, of which a portion is financed through assessments to benefit property owners. Pursuant to the requirements of Minnesota Statutes, Chapter 429, for local improvements, two public hearings are required.

Mayor Hellier opened the public hearing at 6:38 p.m.
There were no comments from the public.

Motion was made by Bermel, seconded by Volk, to close the public hearing at 6:39 p.m.
Voice vote was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

Motion was made by Lee, seconded by Wolter, to approve 1) contract with McNamara Contracting, Inc for the 2025 Street Reconstruction/Rehabilitation Project, City Project 25-02; 2) resolution adopting assessments for City Improvement Project 25-02; 3) resolution authorizing funding and 2025 budget amendments and fund transfers; and 4) proposal with Braun Intertec for professional services.
Roll call was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

b. Public Hearing for Vacation of Drainage and Utility Easements and Spirit of Brandtjen Farm 25th Addition Preliminary Plat and PUD Amendment

Community Development Director Tina Goodroad presented the staff report on the proposal to vacation drainage and utility easements and the Spirit of Brandtjen Farm 25th Addition Preliminary Plat and PUD Amendment.

Mayor Hellier opened the public hearing at 6:46 p.m.
There were no comments from the public.

Motion was made by Volk, seconded by Lee, to close the public hearing at 6:47 p.m.
Voice vote was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

Motion was made by Bermel, seconded by Volk, to approve: 1) a resolution approving the Spirit of Brandtjen Farm 25th Addition preliminary plat and PUD development stage plan, 2) an amendment to the Spirit of Brandtjen Farm planned unit Development and adopt the findings of fact, and 3) a resolution vacating public drainage and utility easements.

Roll call was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

c. Public Hearing and Resolution Adopting Assessment For Unpaid Special Charges

Finance Director Julie Stahl provided the background for the assessment for unpaid special charges for delinquent utility bills, nuisance abatement and unpaid false alarm charges, and tree removal charges.

Mayor Hellier opened the public hearing at 6:49 p.m.
There were no comments from the public.

Motion was made by Wolter, seconded by Bermel, to close the public hearing at 6:50 p.m.
Voice vote was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

Motion was made by Wolter, seconded by Volk, to approve Resolution Adopting Assessments for the Unpaid Special Charges.

Roll call was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

d. Lord of Life Townhomes Preliminary Plat, Variance, and Easement Vacation

Matt Frisbee, Frisbee Properties with Lord of Life, has requested the Preliminary Plat application and plans for Lord of Life Townhomes, which consist of 24 twin home lots on 5.74 acres located south of Dodd Boulevard and east of Dodd Lane.

Community Development Director Tina Goodroad presented the staff report. The Planning Commission held a public hearing at its March 20, 2025, meeting, and no comments were received. The commission unanimously recommended approval.

Motion was made by Lee, seconded by Bermel, to approve: 1) a resolution approving the preliminary plat of Lord of Life Townhomes, 2) a variance for cul-de-sac length and adoption of the findings of fact, and 3) a resolution vacating drainage and utility easements. The preliminary plat plans have been reviewed by the Engineering Division and Park and Recreation Department staff.

Roll call was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

8. Unfinished Business

None

9. New Business

None

10. Announcements

a. Next Regular City Council Meeting April 21, 2025

b. Next Work Session Meeting April 28, 2025

11. Adjourn

Motion was made by Wolter, seconded by Lee, to adjourn at 6:54 p.m.

Voice vote was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

Respectfully Submitted,

Ann Orlofsky, City Clerk

Luke M. Heller, Mayor