



AGENDA
PARKS, RECREATION & NATURAL RESOURCES COMMITTEE
MEETING

October 1, 2025 - 6:00 PM
Lake Marion Conference Room

1. Call to Order
2. Approval of the Minutes
 - a. August 20, 2025 Meeting Minutes
3. Citizen Comments
4. Discussion Items
 - a. Park Vendor Applications
 - b. Current Park Facility Reservations
 - c. Amended and Restated Joint Powers Agreement with ISD #194
 - d. Lakeville Area Active Adults Advisory Committee Meeting Minutes to Date
5. Staff Report
6. Adjourn

**CITY OF LAKEVILLE
PARKS, RECREATION & NATURAL RESOURCES COMMITTEE
MEETING MINUTES
August 20, 2025**

Committee Chair Weberg called the meeting to order at 6:00 p.m. at City Hall.

Members Present: Steve Henneberry, Mark Engler, Dan Volkosh, Vicki Schwartz, Renee Brekken, Holly Weberg, Pat Sauer, Saima Ali, Shahid Nadeem

Members Absent: NA

Staff Present: Parks and Recreation Director Joe Masiarchin, Parks Superintendent Mark Kruse, Environmental Resources Manager Mac Cafferty, Environmental Resources Technician Maria Friedges, Asst. to the City Administrator Taylor Snider, City Administrator Justin Miller

Other City Officials: City Council Members Dan Wolter and Joshua Lee

1. Approval of August 6, 2025 minutes

Volkosh made a motion, seconded by Henneberry, to approve the minutes of August 6, 2025, as written.

Ayes: unanimous

2. Citizen comments

No citizens were present.

3. 2025 Park Tour

The tour bus departed from City Hall at 6:00 p.m., with a staff-led tour of new park construction, future park development, and existing special-use facilities throughout the city.

4. Other Business

No other business.

Sauer made a motion, seconded by Volkosh, to adjourn the August 20, 2025 meeting.

Ayes: unanimous

5. Adjourn

Meeting 8:02 p.m.



Memorandum

To: Parks, Recreation, and Natural Resources Committee
From: Susan Johnson, Recreation Manager
Date: September 26, 2025
Subject: Park Vendor Applications

With the growing popularity of our parks, especially Antlers, several inquiries and a proposal for park vendors have been received. Those include a sauna experience, bait sales and a beach rental vendor (i.e. paddleboards, beach toys and games, etc.).

Staff would like to get feedback on these proposals

- Should these types of ventures be in our parks
- Where should they be located
- Should there be a charge for these businesses in our parks
- Should food trucks be in this category



Memorandum

To: Parks, Recreation, and Natural Resources Committee
From: Susan Johnson, Recreation Manager
Date: September 26, 2025
Subject: Park Facility Rentals

The Parks & Recreation Department coordinates hundreds of reservations at multiple facilities in city parks. Staff will give an overview of rentals, including park buildings, open-sided shelters, and the John Hennen Pavilion.

Park Buildings:

- Ed Mako
- Parkview Park
- Prairie Lake Park
- Steve Michaud Park

180 reservations

\$6,000 revenue

Shelters:

- Antlers A-C
- Casperson A-C
- Ritter Farm Park

522 reservations

\$49,000 revenue

John Hennen Pavilion:

177 reservations

\$73,000 revenue



Memorandum

To: Parks, Recreation, and Natural Resources Committee
From: Joe Masiarchin, Parks and Recreation Director
Date: September 26, 2025
Subject: Amended and Restated Joint Powers Agreement with ISD #194

The City of Lakeville and Independent School District #194 have utilized a joint powers agreement (JPA) for many years to address the use of shared facilities and the conditions under which those facilities are used. The original JPA, adopted in 2006, allowed for periodic reviews of the agreement terms and has been modified twice since its initial adoption. Either party is welcome to propose changes to the agreement; the agreement is automatically renewed annually. Given the changes to park facilities and recreation programming, staff felt that a review of the JPA was necessary at this time. Staff have met several times over the last few months with representatives from the school district to amend the agreement.

Attached in your packet is the 2013 JPA and the proposed Amended and Restated Joint Powers Agreement with ISD #194. Staff is requesting that the Parks, Recreation, and Natural Resources Committee review the proposed changes and provide a recommendation for approval. The agreement will then go to the Mayor and City Council for approval.

Amended and Restated

JOINT POWERS AGREEMENT

AGREEMENT made this October 16, 2006, and revised November 12, 2013 , by and between the **CITY OF LAKEVILLE**, a Minnesota municipal corporation ("City"), and **INDEPENDENT SCHOOL DISTRICT No. 194** ("District") .

RECITALS

1. The City and District have had a long history of shared use of buildings and grounds for recreational, instructional, and meeting purposes. This shared use has benefited the residents of the City and District and has resulted in the substantial savings of tax dollars by avoiding duplication and by making optimal use of facilities.
2. Minn. Stat. § 471.15, et seq., authorizes the City and District to enter into a joint powers agreement for the shared use of grounds and buildings.

NOW, THEREFORE, the parties agree as follows:

1. **Use of District Buildings and Grounds.** The City may use, for programs it sponsors, District buildings and grounds that are located within the City, subject to availability. A request for use of District buildings or grounds will be made in writing to the District at least two (2) weeks in advance. A Facility Use Application will be returned to the City as confirmation. Upon approval of the Director of Community Education, the advance written notice requirement may be waived. The City will not be charged rent or consumable fees for this use, except for those permitted in Section 3.
2. **Use of City Buildings and Grounds.** The District may use for programs it sponsors, City buildings and grounds that are located within the District, subject to availability. A request for use of the City buildings or grounds will be made in writing to the City at least two (2) weeks in advance. A Facility or Field Rental Contract will be returned to the District as confirmation. Upon approval of the Parks & Recreation Director, the advance written notice requirement may be waived. The District will not be charged rent or consumable fees for this use, except for those permitted in Section 3.
3. **Additional Expenses.** When either party incurs an expense directly related to the building or ground use of an event, and that expense would not have occurred normally, that expense can be charged back to the party sponsoring the event. These expenses include, but are not limited to:
 - ◆ Custodial or facility attendant wages or overtime if the event takes place during hours when a custodian or facility attendant is not on regular duty.
 - ◆ Food Service wages or overtime when a kitchen is used.

- ◆ Wages for any special services or supervision which is deemed necessary by the School Principal, Community Facility Use Coordinator, Director of Community Education, Recreation Supervisor, Art Center Manager or Parks & Recreation Director.
- ◆ Additional garbage removal if necessary
- ◆ Snow removal if necessary
- ◆ Any additional fees mutually agreed upon by the Director of Community Education and Parks & Recreation Director.

4. Usage rules.

- 4.1 The District or City representative making the building or grounds request is responsible for obtaining a copy of any use procedures or rules and communicating them to the event or site supervisor.
- 4.2 Events sponsored by the District or City which cause problems such as poor supervision, vandalism, spilled food or excessive garbage may be billed for custodial wages or overtime and may, after repeated instances, be refused permission to use the facilities.

5. Site-Specific Agreements. The parties may from time to time enter into site-specific agreements. These site specific agreements must be approved in writing by the Director of Community Education and the Parks & Recreation Director. This Joint Powers Agreement shall not be applicable to a site operating under such an agreement.

6. Informal Arrangements to Continue. The current practices as modified herein shall continue:

- 6.1 The City will provide and maintain portable restroom facilities at all school outdoor recreational facilities scheduled for Lakeville youth and adult athletic associations' activities.
- 6.2 The City will provide maintenance of two (2) hockey rinks and one warming house on the District's McGuire Middle School grounds. The District and City will share use of the rink and warming houses.
- 6.3 The City will provide dragging of all ball field infields at elementary and middle schools scheduled for Lakeville youth and adult athletic associations' activities. The District will provide dragging of all ball field infields at high schools scheduled for Lakeville youth and adult athletic associations' activities. The District will apply herbicide to infields on all school ball fields.
- 6.4 The City and the District will share use and storage of recreational equipment as agreed upon in writing by the Director of Community Education and the Parks & Recreation Director.

- 6.5 The District will be responsible for trash pickup at all school outdoor recreational facilities scheduled for Lakeville youth and adult athletic associations' activities.

7. Use and Scheduling.

- 7.1 The District shall have control over their outdoor recreational facilities for the purpose of scheduling activities during the regular school year from 7:00 AM to 5:30 PM on school days and during the summer from 7:00 AM to 1:00 PM. The City shall have control of District outdoor recreational facilities for the purposes of scheduling Lakeville youth and adult athletic associations' activities at all times other than designated above.
- 7.2 Specifically excluded from City use, unless specifically permitted in writing by the District, are any District outdoor recreational facilities primarily used for varsity sports or activities.
- 7.3 If either of the parties wishes to schedule activities outside of that party's designated timeframe, as stated above, permission must be given by the other party in writing. A party may have an exception to its timeframe, including but not limited to the following:
- A. District sponsored or scheduled evening and weekend activities. During these time periods, the District shall have control over the parking lots and on some occasions, the grounds located within the facilities.
 - B. Casual users of facilities during school control so long as there is no disruption or interference with scheduled activities.
- 7.4 The parties agree that District facilities shall be treated as "school ground" as contemplated by the alcohol control provision of Minn. Stat. § 624.701,; that the District's alcohol and tobacco policies and administrative procedures, and any additions or amendments thereto, shall apply to all District facilities; that the area should be appropriately posted; and that the City may withhold access from groups for drug, alcohol or tobacco violations. The City agrees to enforce applicable statutes and ordinances in and around District facilities in the same way the City enforces applicable statutes and ordinances on park and City property.
- 7.5 The District and City maintain the right to charge fees to any youth athletic association, adult athletic association or any other group not sponsored by the District or City.
- 7.6 The City may charge youth athletic associations, adult athletic associations and other groups, fees for the scheduling and use of District outdoor recreational facilities. The intent of these fees is to offset the City's cost of scheduling, upkeep and maintenance of outdoor recreational facilities on District grounds. Any fees charged by the City for the use of

District outdoor recreation facilities above the cost of scheduling, upkeep and maintenance will require preapproval in writing from the District.

- 7.7 As reference for the purpose of understanding current usage, the parties' current use of buildings and grounds is set forth in Exhibit "A". Exhibit "A" is provided as an example of use and does not imply a future obligation.

8. Operation of Facility.

- 8.1 The District shall be responsible for the regular cutting of grass on District grounds as well as the application of fertilizer and herbicides thereon.
- 8.2 The District shall be responsible for the cost of maintenance, repair, and replacement of parking lots on District grounds.
- 8.3 Except as provided in Sections 6.2 and 6.3, each Party shall be responsible for performing and bearing the expense of any upkeep, maintenance, repairs, physical improvements and replacement to any facility located on their own grounds, including but not limited to backstops, turf areas, and team benches.
- 8.4 The District hereby grants to the City an access across an appropriate portion of District grounds for purposes of construction, maintaining, and use as provided for in this Agreement.
- 8.5 The District and City each pledge to the other to perform maintenance, repair, and replacement obligations set forth in this Agreement within a reasonable timeframe and in a professional manner.

9. Liability Insurance and Indemnification.

- 9.1 The District agrees to maintain insurance for commercial general liability in an amount no less than the minimum statutory limits of liability set forth in Minnesota Statutes § 466.01 et. seq.. A certificate of insurance naming the City as an additional insured will be sent to the City within 30 days of the execution of this agreement.
- 9.2 The City agrees to maintain insurance for commercial general liability or through the League of Minnesota Cities Insurance Trust in an amount no less than the minimum statutory limits of liability set forth in Minnesota Statutes § 466.01 et. seq.. A certificate of insurance naming the District as an additional insured will be sent to the District within 30 days of the execution of this agreement.
- 9.3 The District agrees to indemnify, hold harmless and defend City from and against any claims, costs, causes of action, expenses and liabilities, including but not limited to reasonable attorney's fees the City incurs because of the District's negligent acts or its failure to comply with the terms of the Agreement.

Joint Powers Agreement-Shared Use of Buildings and Grounds
City of Lakeville and Independent School District #194
Exhibit A

INDEPENDENT SCHOOL DISTRICT FACILITIES USED BY the CITY OF LAKEVILLE

Space as requested/based on availability

Century Middle School	Adult Leagues (volleyball, dodge ball, basketball) Adult Dance classes
Kenwood Trail Middle School	Safety & Adapted Camps (Rain back-up site) Adult Leagues
McGuire Middle School	Firearm Safety Classes Adult Leagues Secret Santa Store
High Schools	Adult leagues
Elementary Schools	Events/programs/classes

CITY OF LAKEVILLE FACILITIES USED BY INDEPENDENT SCHOOL DISTRICT #194

Space as requested/based on availability

Antlers Park and Beach	Multiple School Groups
Outdoor Skating Rinks	Physical Education Classes
Steve Michaud Park	Multiple school groups
Ritter Farm Park Environmental Learning Center	Multiple school groups
Aronson Park	Annual Apple Jack Cross Country invitational
All Other City Parks	Multiple School Groups

9.4 Subject to the limitations and immunities in Minnesota Statutes Chapter 466 the City agrees to indemnify, hold harmless and defend the District from and against any claims, costs, causes of action, expenses and liabilities, including but not limited to reasonable attorney's fees the District incurs because of City's negligent acts or its failure to comply with the terms of the Agreement.

10. Term

10.1 The term of this Agreement shall extend from the date hereof to November 12, 2014, and shall be automatically renewed thereafter on annual basis unless either party elects to terminate the agreement subject to the provisions in Section 10.2 below.

10.2 Six months prior to November 12, 2014, and thereafter six months prior to each annual renewal date, either party may terminate this Agreement by written notice to the other party.

10.3 The parties agree to a formal review of this Agreement every three years.

11. Remedies. In the event that either party fails to perform any obligation under this Agreement, and such failure continues for ninety (90) days after written notice from the other party, such other party's exclusive remedy is to terminate this Agreement.

THIS AGREEMENT executed by the parties hereto the day and year first above written.

**CITY OF LAKEVILLE, a Minnesota
municipal corporation**

BY: _____

Matt Little, Mayor

AND _____

Charlene Friedges, Clerk

**INDEPENDENT SCHOOL DISTRICT
NO. 194**

BY: _____

Roz Peterson, Chair

AND _____

Michelle Volk, Clerk

Amended and Restated

JOINT POWERS AGREEMENT

AMENDED AND RESTATED JOINT POWERS AGREEMENT ("Agreement") made ____ day of _____, 2025 by and between the **CITY OF LAKEVILLE**, a Minnesota municipal corporation ("City"), and **INDEPENDENT SCHOOL DISTRICT No. 194** ("District").

RECITALS

1. The City and District have had a long history of shared use of buildings and grounds for recreational, instructional, and meeting purposes. This shared use has benefited the residents of the City and District and has resulted in the substantial savings of tax dollars by avoiding duplication and by making optimal use of facilities.
2. Minn. Stat. § 471.15, et seq., authorizes the City and District to enter into a joint powers agreement for the shared use of grounds and buildings.
3. The City and the District entered into a Joint Powers Agreement regarding the shared use of facilities in 1993 which agreement was amended and restated on October 16, 2006 and on November 12, 2013 ("Original Agreement").
4. The City and the District desire to amend and restate the Original Agreement as provided in this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. **Use of District Buildings and Grounds.** The City may use District buildings and grounds located within the City for City-sponsored programs, subject to availability. Requests must be submitted in writing to the District at least one week prior to the first date of use. A Facility Use Permit will serve as confirmation of reservation. The Director of Community Education may waive the advance notice requirement. The City will not be charged rent or consumable fees, except as specified in Section 3.
2. **Use of City Buildings and Grounds.** The District may use City buildings and grounds located within the District for District-sponsored programs, subject to availability. Requests must be submitted in writing to the City at least one week prior to the first date of use. A Permit Receipt will serve as confirmation of approved

reservation. The Parks & Recreation Director may waive the advance notice requirement. The District will not be charged rent or consumable fees, except as specified in Section 3.

3. **Additional Expenses.** Both parties agree that no custodial or facility attendant wages or overtime will be charged. However, if either party incurs additional expenses directly related to the event that would not otherwise occur, those costs may be billed to the event sponsor. These may include, but are not limited to:
 - 3.1 Food Service wages/overtime when kitchen or concession stands use is involved.
 - 3.2 Wages for any special services or supervision (i.e. Technical or Theater Staff) which is deemed necessary by the School Principal, Facility Use & Systems Manager, Director of Community Education, Recreation Manager, Art Center Manager or Parks & Recreation Director.
 - 3.3 Additional garbage removal if necessary
 - 3.4 Snow removal if necessary
 - 3.5 Any mutually agreed-upon fees by the Director of Community Education and the Parks & Recreation Director
4. **Usage rules.**
 - 4.1 The requesting District or City representative is responsible for obtaining and sharing any facility use procedures or rules and communicating the procedures with the event or site supervisor.
 - 4.2 Events sponsored by the District or City that result in issues such as inadequate supervision, vandalism, spilled food, or excessive trash may be billed for custodial services. Repeated problems may result in denial of future facility use.
5. **Site-Specific Agreements.** The parties may from time to time enter into site-specific agreements. These site specific agreements must be approved in writing by the Director of Community Education and the Parks & Recreation Director. This Joint Powers Agreement shall not be applicable to a site operating under such an agreement.
6. **Informal Arrangements to Continue.** The current practices as modified herein shall continue:
 - 6.1 The City and the District will share use and storage of equipment as agreed

upon in writing by the Director of Community Education and the Parks & Recreation Director.

7. Use and Scheduling.

- 7.1 The parties agree that District facilities shall be treated as “school ground” as contemplated by the alcohol control provision of Minn. Stat. § 624.701; that the District’s alcohol and tobacco policies and administrative procedures, and any additions or amendments thereto, shall apply to all District facilities; that the area should be appropriately posted; and that the City may withhold access from groups for drug, alcohol or tobacco violations. The City agrees to enforce applicable statutes and ordinances in and around District facilities in the same way the City enforces applicable statutes and ordinances on park and City property.
- 7.2 As reference for the purpose of understanding current usage, the parties’ current use of buildings and grounds is set forth in Exhibit “A”. Exhibit “A” is provided as an example of use and does not imply a future obligation.

8. Liability Insurance and Indemnification.

- 8.1 The District agrees to maintain insurance for commercial general liability in an amount no less than the minimum statutory limits of liability set forth in Minnesota Statutes § 466.01 et. seq.. A certificate of insurance naming the City as an additional insured will be sent to the City within 30 days of the execution of this agreement.
- 8.2 The City agrees to maintain insurance for commercial general liability or through the League of Minnesota Cities Insurance Trust in an amount no less than the minimum statutory limits of liability set forth in Minnesota Statutes § 466.01 et. seq.. A certificate of insurance naming the District as an additional insured will be sent to the District within 30 days of the execution of this agreement.
- 8.3 Subject to the limitations and immunities in Minnesota Statutes, the District agrees to indemnify, hold harmless and defend City from and against any claims, costs, causes of action, expenses and liabilities, including but not limited to reasonable attorney’s fees the City incurs because of the District’s negligent acts or its failure to comply with the terms of the Agreement.
- 8.4 Subject to the limitations and immunities in Minnesota Statutes Chapter 466, the City agrees to indemnify, hold harmless and defend the District from and against any claims, costs, causes of action, expenses and liabilities, including but not limited to reasonable attorney’s fees the District

incurs because of City's negligent acts or its failure to comply with the terms of the Agreement.

9. **Term**

9.1 The term of this Agreement shall extend from the date hereof to _____, and shall be automatically renewed thereafter on annual basis unless either party elects to terminate the agreement subject to the provisions in Section 9.2.

9.2 Six months prior to _____ every other year, and thereafter six months prior to each bi-annual renewal date, either party may terminate this Agreement by written notice to the other party.

9.3 The parties agree to a formal review of this Agreement every four years.

10. **Remedies.** In the event that either party fails to perform any obligation under this Agreement, and such failure continues for ninety (90) days after written notice from the other party, such other party's exclusive remedy is to terminate this Agreement.

11. **Effect of Agreement.** This Agreement amends, restates, and supersedes in its entirety, the Original Agreement, which shall be of no further force and effect, and shall become null and void, upon the full execution of this Agreement.

THIS AGREEMENT executed by the parties hereto the day and year first above written.

**CITY OF LAKEVILLE, a Minnesota
municipal corporation**

**INDEPENDENT SCHOOL DISTRICT
NO. 194**

BY: _____
Luke Hellier, Mayor

BY: _____
Matt Swanson, Chair

AND _____
Ann Orlofsky, City Clerk

AND _____
Kim Baker, Clerk



Memorandum

To: Parks, Recreation, and Natural Resources Committee
From: Joe Masiarchin, Parks and Recreation Director
Date: September 26, 2025
Subject: Lakeville Area Active Adults Advisory Committee Meeting Minutes to Date

Members of the Lakeville Area Active Adults Committee approached staff with a recommendation that this committee review its meeting minutes. Staff agrees that since the LAAA committee is a subcommittee of the Parks, Recreation, and Natural Resources Committee, this would be appropriate. The LAAA committee is a volunteer group that revises its own minutes; the process takes a bit longer than what we experience with other advisory committees.

Staff is not seeking a recommendation and is providing the minutes as an informational item.

LAKEVILLE AREA ACTIVE ADULTS

Advisory Committee Minutes

January 14, 2025, 1:15 pm, following the luncheon at the Heritage Center

Members present: Jeanne, Diane, Dorothy, Bobbie, Wayne, Edie, Bridget.

Excused: Patricia, Cindy

1. Staff Report

- a. Active Adults financial sheet balance as of 12-31-2024: \$17,693.70.
- b. On December 1, there were 1607 members with 33 new members since 1-10-2025.
- c. There is a working plan for the back parking lot security cameras.

2. Program Update

- a. MDC cards sold in 2024: 306 = \$3,825.00.
- b. Holiday Social was again a huge success. Twelve sponsors contributed to the refreshments and entertainment. The LAAA committee assisted in hosting and preparation. Next LAAA meeting in March - add agenda item to discuss charging for the event to members, if so, how much, where does the income go, need all Advisory members present. Is it a holiday gift to the members??? 160 is the maximum that can be accommodated. If there are no shows - set up a waitlist.
- c. Home Instead - this company donated 50+gifts that we were able to use for our activities. December 17 was Blanket Bingo and all who attended received a blanket.
- d. MN Zoo presentation is rescheduled due to cold weather for March 12.
- e. The LV Arts Center is collaborating with us on **free** upcoming art outreach projects: Members may sign up for one of the following choices:
Ceramic Drop Plate, Watercolor Art of the Resist, Ceramic Hand Built Mug.
- f. We are still looking for a Community Outreach Leader volunteer position.
- g. The Presidential Powers, Duties, & Limitations lecture series is well received. January 8 - February 19.
- h. January luncheon - hosted and served by Jeanne, Edie, Bobbie, Wayne, and Diane. Pot Roast, Mashed Potatoes, Gravy, Green beans served to 36 people. Bingo was the Entertainment. Neals Healthy Meals catered.

3. Luncheon Menus and Entertainment for 2025.

- a May - Chicken Teriyaki, Asian Salad,
 - b. June- Pulled Pork, Cole Slaw, Baked Beans
 - c. July - No LUNCHEON - Gift Card Bingo fundraiser instead.
 - d. Aug - Antlers Park- Pizza and Watermelon Party
- There will be park assistance this time for set-up and take down tables. Jeanne made a motion to have it at the park, Bobbie seconded the motion, and it was carried.

4. Unfinished Business

- a. Mardi Gras celebration on February 11, 1 - 2:30. \$5:00 fee for members. King cakes and hurricane punch and socializing. Come dressed in green, purple, gold.

Sweet Kneads in Farmington cakes are \$20.00. Dixieland combo band will be the entertainment. Volunteers come at 11:00 for set-up and decorate.

- b. Bridget requested assistance from the committee to ask for gift card donations from local businesses and retailers. Wayne, Cindy, Jeanne, Bobbie, and Diane readily accepted and took assignments for approximately 40 and we need about 15 more to complete the list.
- c. Monthly luncheons for 2025 in February and July are canceled due to additional events. Edie made the motion and Dorothy seconded that we do not have a December luncheon because of the Holiday Social. The motion was carried and all approved. The LAAA committee will still hold the monthly meeting.

5. New Business

a. Additional bus counts for day trips?? Day trips are collaborated with Apple Valley, Rosemount, and Farmington. When the trip is with Apple Valley, there are 25 seats for Apple Valley seniors and 25 for Lakeville members. With Rosemont and Farmington, there are 17 seats each. There is no van that can accommodate extra attendance. If each city does not meet their quota, then those that are on a waitlist can be contacted for the trip.

b. Any updates for the Heritage Center requirements? Tabled. Budget plans.

c. Advisory committee members whose terms are expiring in April. Edie Bonne, Dorothy Helm, Diane Swanson, and Wayne Stang. The renewal applications will be given in February and the deadline for submission is the second week of March. The positions are open to the rest of the membership and will be in the March/April newsletter.

d. Anything else for the good of the order?
Has there been any discussion to raise membership fees for Lakeville singles and couples, etc. Bridget to research how long it has been \$20.00 and \$35.00 annual fee for joining LAAA.

Note: The CDBG funds are now at a minimum so it will be running out. This benefit is only available while the funds last.

There will be no meeting in February. Next meeting will be March 11, at 1:30pm.

Meeting adjourned at 2:50.

Minutes submitted by Edie Bonne

LAKEVILLE AREA ACTIVE ADULTS

Advisory Committee Minutes

March 11, 2025, 1:00 pm, following the luncheon at the Heritage Center

Members Present: Jean, Bobbie, Patricia, Wayne, Dorothy, Cindy, Diane, Edie, Bridget

1. Staff Report

- a. Active Adults financial sheet balance - \$18,151.02. Bridget to review deposits from December and January.
- b. As of March 1, we have 1614 members with 55 new members since Jan 2025
- c. THANK YOU, THANK YOU, THANK YOU - Jean, Wayne, Diane, Bobbie, Wayne.
They obtained \$1,442 in gift cards and service donations from many local retailers.
- d. The March Luncheon was hosted by Jean, Bobbie, Diane, Edie, Cindy, Wayne, and Patricia for the Corned Beef/Cabbage lunch catered by Grace Filled Table,

2. Program and Activity update

- a. The Mardi Gras Party on Feb 11 was well received with 64 in attendance.
- b. Brain and Balance Winter Olympics - 7 attended.
- c. History Classes Completed - An additional 6 series has been added for Spring.
- d. Lakeville Area Arts Center outreach - very popular with 3 options for members.
- e. MN Zoo mobile presentation is scheduled for March 12th with 4 animals.
- f. Next newsletter will be the LAAA Advisory Committee spotlighted. Diane to document the information.

3. Unfinished Business

- a. Pen Pal program for the spring - 27 participants with Farmington Elementary School
- b. Advisory Committee applicants are due March 14. There are 2 vacancies to fill. Wayne and Dorothy have resigned from the committee and Diane's and Edie's terms are up for renewal.
- c. Luncheon Menus & Entertainment continued for 2025.
August - Pizza by the Lake with Heritage Jammers. Pillars sponsor
Sept - Meat Loaf, mashed potatoes, carrots, salad
Oct - Chili, baked potatoes, mixed veg, cornbread, toppings, ice cream
Nov - Turkey dinner, mash potatoes, gravy, stuffing, cran relish
Dec. - No luncheon - Replaced with Holiday Social
LAAAA will now supply rolls and desert for each luncheon so as to not incur additional cost from Neals Healthy Meals catering - now named Grace Filled Table.
- d. The old upright piano is to be removed from the Atrium once there is a place for it to be sold/donated. A Yamaha P45 keyboard has been purchased for its replacement.

4. Upcoming Events

- a. Open House scheduled for April 29, LAAAA to host, and sign-up sheets are available.
- b. AED/CPR refresher will be May 1 and June 30. Mike Meyer, fire chief, will lead the class.

- c. Spring Tea on May 22. A separate sub committee will be created to plan the event to be held in the Heritage Room. Sign-ups for the committee will be posted.
- d. Spring into Summer - June 20, Barbara Lee Duet. Home Instead will sponsor.
- e. POP - July 8, Root beer floats & Gift Card Bingo. Spero to sponsor .
- f. Intro to Essentrics on 3/17 and Essentrics for golfers on 4/10.
- g. Girls in a World at War - author Peggy Scholberg 4/21
- h. Red Cross Presentation - Lakeville Area Historical Society 4/30

5. New Business

- a. Open House - April 29. Bridget to send letters to leaders of each group to chair a table to inform the attendees. We will have a gift card drawing. Patricia made a motion and Bobbie seconded - motion carried that the LAAAA will provide 4 gift cards, The additional cards will be from the Heritage budget.
- b. POP Bake Sale July 11/12 - no concessions will be sold. Craft Sale 9-3 both days.
- c. Live - We received a thank you note from one of our previous volunteers.
- d. Lakeville South High - we received a request to sponsor boys volleyball. We declined because of the numerous sport teams and clubs from both North and South High,
- e. Any updates that you see the Heritage Center needing for LAAA - tabled for next meeting.
- f. Increase in LAAA fee update - tabled for next meeting.

The meeting adjourned at 3:00.

The next LAAA Advisory Committee meeting is Tuesday, April 8 at 1:30 pm at the Heritage Center.

Minutes submitted by Edie Bonne

LAKEVILLE AREA ACTIVE ADULTS
Advisory Committee Minutes
April 8, 2025 following the luncheon at the Heritage Center

Members Present: Jean, Bobbie, Wayne, Dorothy, Diane, Cindy, Edie, Bridget

Member Excused: Patricia

1. Staff Report

- a. Active Adults financial sheet - balance \$17,842.82.
- b. As of April 1, we have 1627 members with 44 new members since March 2025.

2. Program and Activity Update

- a. New leader for the Community Outreach program is Vickie Schwarz
- b. The Minnesota Zoo mobile was a big hit - guinea pig, turtle, chinchilla, snake.
- c. Easter Meals are available for pre-purchase until April 14.
- d. Three presentations: April 11, with Yellow Ribbon, Understanding Veterans Homes; April 21, Girls in a World at War; April 30, with Historical Society, History of the Red Cross.
- e. Mahjong for Beginners is very popular, the workshop on April 28th is full. Waitlist for Aug.
- f. Eccentrics for Golfers, on April 10 is a full class
- g. Information and signups for outdoor sports have begun.
- h. "Forgotten History" with Frank Sachs - a forgotten history topic for each session beginning April 16. Additional sessions, April 23, April 30, May 7, May 14, May 21. \$10.00 per session or \$50.00 for all 6 sessions.
- i. April 8 luncheon; 68 attended ham, potatoes, fresh fruit, cole slaw, green beans. Bingo was the entertainment. Cindy, Wayne, Diane, Edie, Bobbie, Jean served and hosted. Additional volunteers were Cindy G, Felicia S, Cheryl N., Karen B, Pam W. Catered by Grace Filled Table.

3. Unfinished Business

- a. Advisory Committee spotlighted in the next newsletter. A group picture will be included.
- b. Open House is April 29, 1-3 pm. Committee Members to assist. All clubs and groups will have their leaders in charge of a table with information and signups.
- c. Spring Tea is May 22. A sub-committee is planning the event. The goal is 84 attendees and a \$6.00 fee has been established. It will be held in the Heritage room at 1:30-3:00.
- d. POP Bake Sale is July 11 and 12. Sign-ups will be available.
- e. The Atrium upright piano has been donated to a child prodigy in need of a piano.

4. Upcoming Special Events.

- a. Volunteer Appreciation - May 5, 3-5 at the Lakeville Arts Center. Must RSVP to attend.
- b. Spring into Summer- June 20. Barbara Lee Duet, sponsored by Home Instead.
- c. Root beer floats and Gift Card Bingo - July 8, sponsored by Spero. **Bobbie made the motion and Jean seconded that we charge \$2.00 per card, motion carried.** And, no limit to the number of cards per person for purchase.
- d. Peach Pie and Gary Rue entertainment - August 26.

5. New Business

- a. Bread Room - the distribution of the bread numbers appears to be in need of a revised plan. There have been some issues with how the current method is being used by those picking up numbers. Many solutions are being discussed.
- b. So long to Wayne S. and Dorothy H as they have resigned from the Committee. Wayne has completed a one year alternate term. Dorothy H. has served on the committee since 2018. A huge thank you for their service and contributions. A commemorative plaque was presented to each of them.
- c. Anything to add to new business today?
A very nice three piece 'patio' set has been added to the front entry which was donated anonymously.

Suggestions for the budget for 2026 - Main kitchen update/remodel to include cupboards to replace the wire shelving, stainless steel shelves and add additional stainless steel counter space.

Gift card/donations may not be what is expected due to the changes in these economic conditions.

6. Next LAAA Advisory Committee meeting is Tuesday, May 13 at 1:15pm at the Heritage Center.

Meeting Adjourned at 2:45 pm.

Minutes submitted by Edie Bonne

LAKEVILLE AREA ACTIVE ADULTS

Advisory Committee Minutes

May 13, 2025, following the luncheon at the Heritage Center

Members Present: Bobbie, Patricia, Cindy, Diane, Jean, Edie, Cheryl, Bridget

1. STAFF REPORT

- a. Edie and Diane have been reinstated to the Committee for another 2 year term. Cheryl Larson has been newly elected to a 2 year term.
- b. Active Adults financial sheet balance is at \$17030.33. The Activity Report from December 01, 2024 thru April 30, 2024 was distributed to all Committee members.
- c. As of May 1, we have 1649 members with 80 new members since April 1, 2025. Some groups are feeling the growth as well as the office staff.
- d. May Luncheon - 65 attendees ; teriyaki chicken, asian salad, fried rice. Hosted and served by, Jean, Cindy, Cheryl, Diane, Patricia, Edie, and 4 additional volunteers. The Classic Voices provided the entertainment. Catered by Grace Filled Table.

2. Program and Activity Update

- a. Spring into Summer/Ice Cream Social June 20 at 1 pm. Volunteers Cheryl, Diane, Cindy.
- b. Free Community Shredding - Friday May 16. Maximum 3 grocery bags per person.
- c. Presentation on Caregiving - May 20. Immediately after Bingo.
- d. Presentation on Making the Golden Years Golden - June 3 at 1 pm.
- e. Community Service opportunities are available for sign-ups.

3. Unfinished Business

- a. AED refresher class - 20 signed up provided by Mike Meyer. Next class is June 20.
- b. Outdoor Sports began last week with lots of participation.
- c. Volunteer Appreciation on May 5th at the Arts Center. Catered by Teresa's Restaurant,
90 volunteers signed up and 70 attended.
- d. We had 41 Easter Meals ordered this year, we had 60 last year.
- e. Open House on April 29. Approximately 150 people attended and as a result there were 8 member renewals and 18 new signups.
- f. Spring Tea - May 22 - "Bees are Buzzing" 77 signed up. The Spring Tea committee is Elaine B, Doreen M, Ann T, Jan S and Bridget. Cindy, Patricia, Diane, Jean, Edie volunteered to help in the food preparation on May 21.

g. POP Bake Sale - July 11 & 12. 9-3 and volunteers 2 shifts per day. More details next meeting.

h. Bread Room update - picking up numbers will be enforced with member sign-ins.

i. Possible main kitchen remodel with cupboards to replace shelving - only in discussion.

4. Upcoming Special Events

a. Spring Into Summer - June 20, Barbara Lee Duet. Sponsor = Home Instead

b. Root Beer Floats and Gift Card Bingo - July 8, Sponsor = Spero
\$2.00 per card, more planning in June meeting

c. National Pie Day - August 26, Gary Rue, \$2.00, treat to be decided.

d. Pizza at the Park - August 12, Heritage Jammers for entertainment.

5. New Business

a. Sculpture Garden planting - Cindy and Jeanne H have met to plant. Snow pack melt damaged a leaf and it has been repaired by the artist at no cost.

b. International Day of Peace - May 17. Jean, Cindy, Bobbie, Bridget to participate at a table at Casperson Park.

6. Next LAAA Advisory Committee meeting is Tuesday June 3 at 12:00 at the Heritage Center.

Meeting Adjourned at 3:00

Minutes submitted by Edie Bonne

LAKEVILLE AREA ACTIVE ADULTS
Advisory Committee Minutes
June 23, 2025
Meeting rescheduled from our June 10 meeting

Members Present: Cindy, Diane, Jean, Bobbie, Cheryl, Patricia, Edie and Bridget

1. Staff Report

- a. Active Adults financial sheet - balance is \$18,350.33. A separate sheet was distributed to all members with the current activity. All approved.
- b. As of June 1, we have 1641 members with 39 new members since May 1, 2025.
- c. The CDBG funding (grant funds) has been completed. There has been no notification for more funds from Dakota County or the Federal Government.
- d. The June luncheon menu was Pulled Pork, beans, cole slaw, chips, and peach cobbler. It was catered by Grace Filled Table. Jean, Bobbie, Cheryl, Patricia, Edie, Diane, and Cindy hosted and served. Three additional volunteers, Karen, Pam and Sharon. There were approximately 45 in attendance and Bingo was the entertainment, with Cindy as the leader. Bridget was on vacation and Cindy was the MCEE to introduce the entertainment and luncheon announcements.

2. Program and Activity Update

- a. Red Cross Blood Drive on June 2 was successful with 30 donors.
- b. Feed My Starving Children is July 10.
- c. Spring Into Summer Ice Cream Social June 20. 70 members attended. We provided a variety of ice cream bars - which everyone appreciated! The Barbara Lee Duet music was wonderful and we hope to have them return at some time. Cheryl, Diane, Patricia, Cindy, Edie, Jean, and Bobbie hosted. Cindy acted as the MCEE to introduce the entertainment in Bridget's absence.
- d. Community Shredding - had some delays but all was corrected for everyone.
- e. Presentation of Caregiving was rescheduled to July after Bingo.
- f. Presentation of Making the Golden Years was June 3. We decided we do not recommend this for a LAAA presentation in the future.
- g. Flag Day presentation - June 12. Excellent information by Frank Sachs. 15 attended.
- h. Presentation on the start of WWI is June 24.
- i. AED Refresher is on June 30 at 1 PM
- j. SCAM series by Lakeville police dept - July 7 at 1 pm.
- k. POP Activities at the Heritage Center - Baby Crawl, Craft Sale, Bake Sale.

3. Unfinished Business

- a. Spring Tea update - it was a huge success and was enjoyed by everyone. Approximately 70 members attended with the Bees are Buzzing theme. A true Victorian flavor with various teas, scones, treats and handsome butlers to serve!
- b. POP Bake Sale July 11 & 12. Donations should be at the Heritage Center by 12:00 on Thursday, July 10 for pricing by Jean, Cindy, and Bobbie. Edie will have the 9-12 shift

on Friday, Diane and Jen will have the 12-3 shift. Saturday, Jean and Bobbie will do the 9-12 shift and Cheryl will take the 12-3 shift. Two volunteers are requested. Sign ups for donations are in the entryway.

- c. Bread Room Update - Many people still not signing in, many issues to try to solve that makes it fair for everyone whenever they attend the Center throughout the day..
- d. Kitchen Update - The main kitchen is a licensed room and therefore cannot have closed cupboards and shelves. Therefore, no changes will be made at this time.
- e. Sculpture Garden - white fencing edging has been added, plants are flourishing.
- f. International Day of Peace - Lakeville community event - it was determined this does not need to be a LAAA event to participate.
- g. Advisory Committee Guidelines - tabled to next month's session.

4. Upcoming Special Events

- a. Spring Into Summer - see above in Program Update, sponsored by Home Instead
- b. POP - July 8, Root Beer Floats and Bingo Event. \$2.00 per card. Sponsored by Spero. Bobbie, Jean, Cheryl, Jean, Cindy, Pat, Edie to prep and serve.
- c. Gary Rue and Dessert Duo - August 26, sponsored by Minnesota Hospice. Patricia, Jean, Diane and Cindy, to be available at 11:00.
- d. Pizza in the Park- August 12 luncheon, sponsored by The Pillars of Lakeville. To be held at the John Hennen Pavilion at Antlers Park. The Heritage Jammers will perform. Pizza, Salad, Watermelon, and dessert. Pizzas - Veggie, Cheese, Pepperoni/Sausage will be the choices from Ole Piper. Cindy has volunteered to pick them up.

5. New Business

- a. Tee Shirts - Cindy proposed that we sell LAAA tee shirts as a fundraiser. This is in the initial stage as the design, cost, color, fabric, etc. will need to be defined by the committee.
Cindy is to get some cost estimates based on some preliminary ideas she has submitted. It was unanimous by all members to pursue this idea to raise funds for LAAA.
- b. Homework for the group - Bobbie to research some other catering opportunities for our luncheons. We hope to address this in the August meeting.

Next LAAA Advisory Committee meeting is Tuesday August 12 at 1:15 at the Pavillion.

Meeting adjourned at 2:30

Minutes submitted by Edie Bonne

LAKEVILLE AREA ACTIVE ADULTS

Advisory Committee Minutes

August 12, 2025

Members Present: Bobbie, Cheryl, Patricia, Cindy, Jean, Diane, Edie, Bridget

This meeting was a special presentation given by Joe Masiarchin and Susan Johnson

The 5 Year Strategic Plan Presentation for January 2025 to 2030 affecting the Heritage Center, Parks and Recreation, and the Lakeville Art Center.

This 5 year plan has been approved by the Lakeville City Council. There are 4 major areas of strategic planning for each department:

1. Budget - increase over time.
2. Use of Facility
3. Programming Expectations - web site, kiosk, collaboration of all three,
4. Staffing - Full time and seasonal staff.

Accomplishments to Date: New branding for the Heritage Center, Lakeville Area Active Adults, History Center and Yellow Ribbon

New Logo

Newsletter - changes to be ADA compliant

Website updates

NOTE: A complete and more detailed information can be requested from Bridget, Joe and Susan.

Additional Items discussed:

NEW BUSINESS

1. Proxess - Card access to the building is being implemented.
2. Back Parking lot camera - is on order
3. Office set-up with additional security camera
4. New coffee machine for coffee area and use of coffee packets
5. After hours exercise class has been added.
6. New Minnesota law is now in effect for topless females.

August Luncheon: Approximately 70 members attended the luncheon of Pizza, Salad, Watermelon, Cookie, and Ice Cream Bars. The entertainment was an enjoyable session by our own Jammers. The event was served and hosted by Cheryl, Patricia, Bobbie, Diane, Cindy, Jean, and Edie.

Next LAAA Advisory Committee meeting is Tuesday, September 9.