



MINUTES CITY COUNCIL WORK SESSION

October 27, 2025 - 6:00 PM

Lakeville City Hall, Marion Conference Room

1. Call to order, moment of silence and flag pledge

Mayor Hellier called the meeting to order at 6:00 P.M.

Members Present: Mayor Hellier, Council Members Bermel, Lee, and Wolter. Volk present via Microsoft Teams

Staff Present: Justin Miller, City Administrator; Julie Stahl, Finance Director; Joe Masiarchin, Parks & Recreation Director; Allyn Kuennen, Assistant City Administrator; Taylor Snider, Assistant to the City Administrator; Michael Meyer, Fire Chief; Susan Johnson, Recreation Manager

2. Citizen Comments

None

3. Discussion Items

a. Pan-O-Prog Update

Paul Kaus and Tom Knutson from Pan-O-Prog de-briefed the council on the 2025 Pan-O-Prog event. They discussed what they changed for this year and how that went for the event this past Summer. New events for 2026 and other exciting updates were also presented as they prepare for the annual event this summer. Safety and security were emphasized as the event continues to grow. Partnering with the Lakeville Police Department will help them implement new security policies to keep the event safe and secure for the future.

b. New Fire Station Design Update

Chief Meyer and Assistant Administrator Kuennen, along with Brooke Jacobson and Quinn Hudson of CNH architects, provided updated fire station plans using feedback they received from the September City Council Work Session. They discussed each change and the estimated cost savings that each change would have on the total project. Council provided feedback on the updated plans and discussed the next steps to move the project along.

c. Amended and Restated Joint Powers Agreement with ISD #194

Parks and Recreation Director Joe Masiarchin and Recreation Manager Susan Johnson discussed the amended and restated joint powers agreement with ISD #194. Council is supportive of the agreement moving forward.

d. 2026 Enterprise Fund Budgets & Utility Rates

Finance Director Julie Stahl presented to Council. She discussed the utility rate increases and why they will be necessary moving forward in 2026. Council was comfortable with the rate increase changes for 2026.

Stahl also presented the Liquor Department budget for 2026.

e. 2026 Proposed Fee Schedule

Stahl presented the 2026 fee schedule. The public hearing will be on December 1. She explained changes from the prior year and why they were made. Mayor Hellier inquired about the possibility of keeping resident rates flat and increasing non-resident rates for park rental spaces. Council asked staff to present rate comparisons from other similar facilities in the area.

f. 3rd Qtr 2025 Financial Report & Finance Department Update

Finance Director Stahl presented the 3rd quarter Financial Report to Council. The numbers are at or exceeding expectations. Stahl also updated the council on Finance Department operations year to date.

4. Items for Future Discussion
None

5. Committee/ City Administrator Updates

Councilmember Bermel: Attended the I-35W Solutions Alliance meeting. The construction projects are moving along, and the narrowed lanes should be expanded by winter.

Councilmember Lee: Fire Relief Board is working on a proposal regarding a three-year plan to increase the contribution to individual pension funds, vesting changes, and a State Aid share, which will help support the pensions of new full-time staff.

Councilmember Wolter: Personnel Committee reminds members to submit their City Administrator review.

6. Adjourn

Motion was made by Bermel, seconded by Wolter, to adjourn the meeting at 7:42 P.M. Voice vote was taken on the motion. Ayes - Hellier, Bermel, Lee, Volk, Wolter

Respectfully Submitted,