



MINUTES CITY COUNCIL MEETING

December 15, 2025 - 6:00 PM

City Hall Council Chambers

1. Call to order, moment of silence and flag pledge

Mayor Hellier called the meeting to order at 6:00 p.m.

2. Roll Call

Members Present: Mayor Hellier, Council Members Bermel, Lee, Wolter

Absent: Council Member Volk

Staff Present: Justin Miller, City Administrator; Dave Kendall, City Attorney; Julie Stahl, Finance Director; Joe Masiarchin, Parks & Recreation Director; Allyn Kuennen, Assistant City Administrator; Ann Orlofsky, City Clerk; Brad Paulson, Police Chief; Paul Oehme, Public Works Director; Tina Goodroad, Community Development Director; Fire Chief Mike Meyer; Alissa Frey, Human Resources Director

3. Citizen Comments

Phil Wilson, 17320 Halifax Path, addressed the City Council and expressed his concern for flock cameras being used in Lakeville.

4. Additional agenda information

Staff recommended switching the order of agenda Items 7A and 7B, and the Council concurred.

5. Presentations/Introductions

a. Fire Department Retirement Recognition

Fire Chief Mike Meyer recognized four fire-fighters on their retirement from the Lakeville Fire Department.

b. Spotlight on Hearth & Home Technologies

Community Development Director presented the spotlight video from Hearth and Home Technologies.

Sarah Wellcome, VP of Human Resources and Community Relations thanked the City Council for the opportunity to present tonight.

6. Consent Agenda

Motion was made by Bermel, seconded by Wolter, to remove Item 6.g., Flock Agreement, from the consent agenda for discussion and approve the consent agenda as amended.

Voice vote was taken on the motion. Ayes - Hellier, Bermel, Lee, Wolter
Absent: Council Member Volk

- a. Check Register Summary**
- b. Minutes of the 12/01/2025 City Council Meeting**
- c. Minutes of the 12/01/2025 Special City Council Meeting**
- d. Minutes of the 11/24/2025 City Council Work Session**
- e. Resolution Amending the 2026 Regular City Council Meetings and Work Session Calendar**
- f. 2026 Renewal of mixed municipal solid waste and recyclable material licenses**
- h. Resolution accepting donations from customers of the Lakeville Municipal Liquor Stores**
- i. Election of Non-Waiver of Statutory Municipal Tort Liability Limits**
- j. MOU to LELS Police Officer Contract**
- k. ESST, Holiday and PTO Policy Revisions**
- l. Professional Services Agreement for Electrical Inspection Services**
- m. Resolution Amending the 2025 General, Opioid and Capital Fund Budgets**
- n. Resolution Amending the Lakeville Fire Relief Assn Bylaws Relating to Pension Levels & Vesting Schedule and Establishing a State Aid Allocation Agreement**
- o. Compass Rail Lakeville, LLC and Metropolitan Airports Commission (MAC) Comprehensive Plan and Zoning Map Amendments**

- p. Approval of Professional Services Agreement with Transportation Collaborative & Consultants (TC2)**
- q. Resolution Adopting the 2026 Special Revenue Fund Budgets**
- r. Engineering Services Proposal from Bolton & Menk for Casperson Park Parking Lot Improvements**
- s. AIM Electronics, Incorporated Proposal for the Purchase of an Outdoor Video Display and Accessories for Grand Prairie Park Baseball Facility**
- t. Encroachment Agreement with Cornerstone Lake Condominium Association for Private Improvements in Public Property**
- u. Correction to 2026 Temporary, Seasonal & Instructor Pay Resolution**
- v. Approve 2nd Amendment To Fiscal Agent Agreement with Dakota 911**
- w. Adoption of 2026 Legislative Priorities**
- x. Agreement for Municipal Solid Waste, Recyclable Material, and Organic Waste Disposal**
- y. CDBG Subrecipient Agreement with DARTS for LOOP Senior Bus Service, Senior Outdoor Chores and Minor Home Repairs**

7. Action Items

- g. Flock Group Inc. Agreement**
Council Member Lee requested that staff provide a presentation regarding the proposed Flock Group Inc. Agreement. Police Chief Brad Paulson presented an overview of License Plate Reader (LPR) technology and explained how the Lakeville Police Department evaluated the system as a tool to enhance public safety and assist with criminal investigations.

Chief Paulson explained that the proposed program includes the installation of twenty LPR cameras at key ingress and egress locations within the community. The Police Department is required to report the number and general locations of the cameras to the Minnesota Bureau of Criminal Apprehension (BCA). The technology is intended to support criminal investigations and is not used for traffic enforcement.

Staff outlined the statutory and policy guardrails governing use of the technology, including compliance with Minnesota Statutes, Lakeville Police Department policy, BCA reporting requirements, a biennial audit, and a public-facing transparency dashboard specific to Lakeville. Council discussed data retention requirements, noting that while state statute allows retention for up to 60 days, the City will retain data for 30 days unless it is part of an active investigation.

Chief Paulson referenced Minnesota Statutes Section 13.82 as the governing statute and discussed information sharing and collaboration with other law enforcement agencies. In response to Council questions, he stated that over 80 jurisdictions in Minnesota are currently using similar LPR technology, including several neighboring agencies in Dakota County.

Council sought clarification regarding privacy concerns and safeguards against misuse. Chief Paulson explained that officers must associate access to the system with a valid case number and that audits are conducted to monitor use and prevent profiling or targeting of individuals. The system does not collect personal information beyond vehicle-related data associated with license plates.

Motion was made by Wolter, seconded by Bermel, to approve the Master Services Agreement with Flock Group Inc. for twenty License Plate Reader (LPR) Cameras. Roll call was taken on the motion. Ayes: Hellier, Bermel, Lee, Wolter
Absent: Volk

b. North Creek Second Addition Preliminary Plat

Community Development Director Tina Goodroad presented the request from KJ Walk, Inc. for approval of the North Creek Second Addition preliminary plat, consisting of 26 single-family residential lots and 27 detached townhome lots on approximately 13.35 acres located east of Pilot Knob Road and south of 173rd Street. The property is zoned RST-2, Single- and Two-Family Residential District. The plat had originally been intended as part of the North Creek development recorded in 2019, but the prior approval expired before platting occurred.

Goodroad added that the Planning Commission held a public hearing on December 4, 2025. There were no public comments. The Planning Commission unanimously recommended approval of the preliminary plat. Revised landscaping and tree inventory plans were submitted and reviewed by Engineering, Environmental Resources, and Parks staff, and were found acceptable.

Motion was made by Lee, seconded by Wolter, to approve a resolution approving the North Creek Second Addition preliminary plat. Roll call was taken on the motion. Ayes - Hellier, Bermel, Lee, Wolter

Absent: Council Member Volk

a. Dakota Waste Solutions Preliminary Plat, Rezoning and Planned Unit Development

Mike Brandt, Kimley Horn presented the request from Dakota Waste Solutions, LLC for approval of a preliminary plat for a two-lot, one-outlot subdivision, a zoning map amendment from I-1, Light Industrial District to PUD, Planned Unit Development District, and approval of a Planned Unit Development (PUD) Development Stage Plan for a recycling and composting facility located at the southeast corner of 215th Street West and Kaparia Avenue.

Community Development Director Tina Goodroad presented the staff report. The Planning Commission held a public hearing on November 20, 2025. There were no public comments. The Planning Commission unanimously recommended approval, subject to conditions.

City Council asked questions related to the Minnesota Pollution Control Agency permitting process and regulatory oversight.

Motion was made by Bermel, seconded by Lee, to approve a resolution approving the Dakota Waste Resources preliminary plat, 2) zoning map amendment from I-1, Light Industrial, to PUD, Planned Unit Development; and 3) Planned Unit Development (PUD) Ordinance.

Roll call was taken on the motion. Ayes - Hellier, Bermel, Lee, Wolter

Absent: Council Member Volk

c. Report on City Administrator's Performance Evaluation

Council Member Wolter provided a summary on the annual performance review for City Administrator Justin Miller on Monday, December 1, 2025, at a special closed session meeting.

Mr. Miller's review focuses on his leadership, presence in the community, and communications with the Council, the public and employees. We find Mr. Miller's performance continues to be at an exceptional level, consistently exceeding expectations and delivering outstanding results for the city.

The council approved the personnel committee's recommendation of moving his salary from step 7 of his respective pay grade, to step 8, effective January 1, 2026.

Motion was made by Bermel, seconded by Wolter, to approve the following:

Roll call was taken on the motion. Ayes - Hellier, Bermel, Lee, Wolter

Absent: Council Member Volk

8. Unfinished Business

None

9. New Business

None

10. Announcements

a. Next City Council Meeting January 5, 2026

b. Next City Council Work Session is January 26, 2026

11. Adjourn

Motion was made by Wolter, seconded by Lee, to adjourn at 6:59 p.m.

Voice vote was taken on the motion. Ayes - Hellier, Bermel, Lee, Wolter

Absent: Council Member Volk

Respectfully Submitted,

Ann Orlofsky, City Clerk

Luke M. Heller, Mayor